

BOCC CONTRACT APPROVAL FORM

CONTRACT
TRACKING NO.
CM3336-A2

SECTION 1 - GENERAL INFORMATION

Requesting Department: FIRE RESCUE
Telephone: 530-6806

Contact Person: SCOTT TITLE
Email: TTITLE@NASSAUCOUNTYFL.COM

SECTION 2 - VENDOR INFORMATION

Name: FIREFLOW SERVICES, INC.

Address: 500 CAMPUS DRIVE SUITE C

City: MOUNT HOLLY

State: NJ

Zip Code: 08060

Vendor's Administrator Name: MARK LAGRECO

Title: PRESIDENT

Telephone: (609) 667-7222

Email: MLAGRECO@FIREFLOWSERVICES.COM

SECTION 3 - VENDOR AUTHORIZED SIGNATORY

Authorized Signatory Name: MARK LAGRECO

Title: PRESIDENT

Authorized Signatory Email: LAGRECO@FIREFLOWSERVICES.COM

(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION

Contract Name: FIRE PUMP, GROUND LADDER, AERIAL LADDER TESTING

Short Description of Product(s)/Service(s) Being Requested: ANNUAL TESTING OF FIRE PUMPS AND LADDERS

(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)

Procured Method: ☒ Quotes ☐ ITB ☐ RFP ☐ RFQ ☐ Piggyback ☐ Exemption ☐ Sole Source ☐ Single Source
☐ Other:

Amount of Initial Contract Term: \$17,150.00

Amount of Renewal Options (if applicable):

Year 1: \$ 19,060.00

Year 2: \$ 23,060.00

Year 3:

Year 4:

Total Amount of Contract (Initial Term - Renewal Options): \$59,270.00

(Estimate if necessary)

Account Number: 04223522-546000

Source of Funds: ☒ County ☐ State ☐ Federal ☐ Other:

County Authorized Signatory: ☐ BOCC Chairman ☒ County Manager

(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE

Insurance Category: ☐ Category L ☒ Category M ☐ Category H ☐ Other:

Risk Manager Initials: MT

SECTION 6 - AMENDMENT INFORMATION

Contract Tracking No: CM3336

Amendment No: CM3336-A2

Type of Amendment: ☒ Renewal ☐ Time Extension with Increase ☐ Time Only Extension ☐ Additional Scope

☐ Supplemental Agreement ☐ Other:

Contract Amount with Previous Amendments: \$ 38,210.00

Amount of this Amendment: \$ 23,060.00

New Contract Amount including this Amendment: \$ 59,270.00

Account Code Change From: 04223522-546000

To: 04223522-546000

County Authorized Signatory: ☐ BOCC Chairman ☒ County Manager

(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

RSB 11/13/2024
Department Head/Contract Manager Date

3. Sanace Kilmore 11/19/2024
Procurement Date
(Signature required only if procurement related)

Chris Lacambra 11/15/2024
Office of Mgmt. & Budget Date

4. Denise C. May, Esq., BCS 11/20/2024
County Attorney Date

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 11/20/2024
County Manager Date

**SECOND AMENDMENT TO CONTRACT FOR ANNUAL FIRE PUMP AND GROUND
LADDER TESTING SERVICES**

THIS SECOND AMENDMENT TO THE CONTRACT FOR ANNUAL FIRE PUMP AND GROUND LADDER TESTING SERVICES (hereinafter "Amendment") is made by and between the **Board of County Commissioners of Nassau County, Florida**, a political subdivision of the State of Florida (hereinafter the "County"), and **FireFlow Services Inc.**, formerly known as FireFlow Services, LLC, a New Jersey Corporation having its primary business location at 500 CAMPUS DRIVE SUITE C MOUNT HOLLY, NJ 08060 (hereinafter the "Vendor").

WITNESSETH:

WHEREAS, the County previously entered into that certain Contract for Professional Services for Nassau County, Florida with FireFlow Services, LLC, now operating as FireFlow Services, Inc., and dated February 27, 2023 for annual testing of fire pumps, ground ladders, and Aerial ladder testing, as amended by that certain First Amendment to Contract for Annual Fire Pump and Ground Ladder Testing Services dated March 12, 2024 (collectively together, the "Contract"); and

WHEREAS, the Parties have continued to perform their contractual duties and responsibilities under the Contract and now desire to amend the Contract terms and conditions subject to the provisions contained herein.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

SECTION 1. The Parties agree to extend the term of the Contract for an additional one (1) year pursuant to Section 4. of the Contract. The Contract shall now terminate on March 11, 2026.

SECTION 2. Since the execution of the Contract, there has been an increase in the number of testing units. The Vendor was made aware of the increase and has provided a revised Exhibit "A" to reflect the additional testing units, a copy of which is attached hereto as Exhibit "A" which shall replace Exhibit "A" of the Contract in its entirety.

SECTION 3. Section 5.1 of the Contract is hereby amended to increase the compensation amount to account for the increase in the number of testing units and an increase in the Fuel Surcharge. The County shall compensate the Vendor an annual compensation amount not to exceed Twenty-Three Thousand, Sixty Dollars and Zero Cents (\$23,060.00) for the services outlined in the attached Exhibit "A", increasing the total compensation amount under the Contract to Fifty-Nine Thousand, Two Hundred Seventy Dollars and Zero Cent (\$59,270.00).

SECTION 4. Upon execution of this Amendment, and in accordance with Section 787.06, Florida Statutes, the Vendor shall provide the County an affidavit, on a form approved by the County, signed by an officer or a representative of the Vendor under penalty of perjury attesting

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that the Vendor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes.

SECTION 5. All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

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IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

THE COUNTY

NASSAU COUNTY

Signature:  _____

Print Name: Taco Pope

Title: County Manager

Date: 11/20/2024

REVIEWED FOR LEGAL FORM AND CONTENT:

Denise C. May, Esq., BCS
DENISE C. MAY, County Attorney

FireFlow Services Inc.

Signature: Mark LeGreco

By: Mark LeGreco

Title: President

Date: 11/19/2024

DATE
10/1/2024

Requisition Form

NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS96135 Nassau Place Suite 1
Yulee, FL 32097

VENDOR NAME/ADDRESS

FIREFLOW SERVICES, INC.
500 CAMPUS DRIVE SUITE C
MNOUNT HOLLY, NJ 08060

DEPARTMENT

FIRE RESCUE

REQUESTED BY

SCOTT TITTLE

VENDOR NUMBER	PROJECT NAME	FUNDING SOURCE	AMOUNT AVAILABLE	STANDARD PO OR ENCUMBER ONLY	CONTRACT NO.
				Standard PO <input checked="" type="checkbox"/>	CM3336-A2
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
	PUMP TESTING	20.00	\$ 600.00	\$ 12,000.00	
	GROUND LADDER TESTING	64.00	\$ 90.00	\$ 5,760.00	
	AERIAL LADDER TESTING	1.00	\$ 2,500.00	\$ 2,500.00	
	FUEL SURCHARGE-BUNDLE	2,000.00	\$ 1.40	\$ 2,800.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
	04223522-548000			\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	

ORIGINAL - FINANCE

COPY - DEPARTMENT

Shipping

\$ 0.00

Total

\$ 23,060.00

Department Head

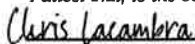
I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.



11/13/2024

Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)

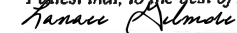
I attest that, to the best of my knowledge, funds are available for payment.



11/15/2024

Procurement Director (signature required if greater than \$5,000.00)

I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.



11/19/2024

County Manager (signature required if greater than \$100,000.00)

I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.



11/20/2024

Clerk:

Date: 11/21/2024

EXHIBIT A

FireFlow Services Inc.
500 Campus Drive Suite C
Mount Holly, NJ 08060
+16092888486
www.fireflowservices.com



ADDRESS

Nassau County Fire Rescue
96160 Nassau Place
Yulee, FL 32097

QUOTE # 5244

DATE 08/22/2024

EXPIRATION DATE 03/31/2025

Fire Pump Testing	20	600.00	12,000.00
Annually Fire Pump Testing			
Perform on site pump testing per NFPA 1911			
Ground Ladder Testing	64	90.00	5,760.00
Annually Ground Testing per Perform NFPA 1932			
Ground Ladder Test-Price is PER LADDER			
Special Note	1	0.00	0.00
*** IF NEED TO BE REPLACE ***			
PRICE: \$ 3.00 per sticker			
Heat sensor stickers for Ground Ladder per NFPA			
Required:			
* 4 Heat Sensor stickers for Main Section and Fly Section.			
Aerial Ladder Testing	1	2,500.00	2,500.00
Annually Aerial Test			
Aerial test will consist of:			
Visual Inspection of Aerial Device			
Operational Test of Aerial Device			
Functional Test of Aerial Device			
Test will be performed by Aerial Test Company			
Fuel Surcharge - Bundle	2,000	1.40	2,800.00
Fuel Surcharge for all three services			
Hose, Ground ladders and Pump testing			
Price on Round trip x 2 Services.			

If you need an Aerial Test please contact our Sub-Contractor Aerial
Testing Company to receive FireFlow customer pricing.
ATC - (800) 237-1197

TOTAL

\$23,060.00

Accepted By

Accepted Date

Certificate Of Completion

Envelope Id: 578A8498-D47E-43D6-A4BF-A8347A362502

Status: Completed

Subject: Contract No.: CM3336-A2 Vendor Name: FIREFLOW \$23,060.00 Description: PUMP AND LADDER TESTING

Source Envelope:

Document Pages: 6

Signatures: 8

Envelope Originator:

Certificate Pages: 6

Initials: 2

Scott Tittle

AutoNav: Enabled

ttittle@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Scott Tittle

Location: DocuSign

11/19/2024 8:26:54 AM

ttittle@nassaucountyfl.com

Signer Events

Signature

Timestamp

Mark Lagreco

m.lagreco@fireflowservices.com

President

Fireflow Services

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 69.141.119.200

Sent: 11/19/2024 8:32:51 AM

Viewed: 11/19/2024 7:08:24 PM

Signed: 11/19/2024 7:08:59 PM

Electronic Record and Signature Disclosure:

Accepted: 11/19/2024 7:08:24 PM

ID: a19dcce6-6752-4c82-aa72-41462082098f

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 11/19/2024 8:32:50 AM

Viewed: 11/19/2024 9:41:06 AM

Signed: 11/19/2024 9:41:11 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Elizabeth Moore

emoore@nassaucountyfl.com

Assistant County Attorney

Nassau County

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 11/19/2024 7:09:02 PM

Viewed: 11/20/2024 9:57:13 AM

Signed: 11/20/2024 10:01:18 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Denise C. May, Esq., BCS

dmay@nassaucountyfl.com

County Attorney

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26


Sent: 11/20/2024 10:01:20 AM

Viewed: 11/20/2024 10:14:44 AM


Signed: 11/20/2024 10:14:52 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 11/20/2024 10:14:55 AM Viewed: 11/20/2024 12:21:03 PM Signed: 11/20/2024 12:21:10 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

G. Higginbotham boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 11/20/2024 12:21:13 PM Viewed: 11/21/2024 12:42:15 PM Signed: 11/21/2024 12:42:49 PM
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Electronic Record and Signature Disclosure:
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ID: 6238f06a-a4ad-4d45-a7f5-929d04629059

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Clerk Services BOCCClerkServices@nassauclerk.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 11/21/2024 12:42:52 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 11/21/2024 12:42:53 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Constance Holmes cholmes@nassaucountyfl.com Fire Administration Nassau County Fire-Rescue Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 11/21/2024 12:42:54 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/19/2024 8:32:51 AM
Certified Delivered	Security Checked	11/21/2024 12:42:15 PM
Signing Complete	Security Checked	11/21/2024 12:42:49 PM
Completed	Security Checked	11/21/2024 12:42:54 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.